

OUTSTANDING

CONTRACTOR'S NAME: LLH & ASSOCIATES, LLC
 Contract Number: GS10F0052M

ADMINISTRATIVE REPORT CARD
 Are you an outstanding Contractor?

5/31/2006

Topic		Questions	Findings	Topic		Questions	Findings
ORDERING AGENCY CONSIDERATIONS				FINANCIAL			
Delivery	1	Based on a sample of orders, is the contractor delivering on-time an average of 95% or greater of the time?	Yes	Bankruptcy	14	Is the contractor free from Bankruptcy proceedings?	Yes
Teaming Arrangements	2	If there are Teaming Arrangements, do these Arrangements address how customer service and warranty issues will be resolved?	N/A	Payment by Government Commercial Purchase Card	15	Has the contractor made arrangements to accept payment by purchase card?	Yes
Blanket Purchase Agreements (BPA)	3	If the contractor has entered into BPAs, have they offered additional discounts?	N/A		16	Does the contractor accept purchase card payments for orders above the micro purchase threshold?	Yes
Warranty-Multiple Award Schedules	4	Is the contractor honoring the warranty terms of the contract?	Yes	Report of Sales	17	In the most recent period of the contract, not to exceed five years, are the contractor's Report of Sales 95% or greater on-time?	Yes
	5	Are warranty claims being handled promptly and efficiently?	N/A	Participating Dealer Sales	18	If there are dealers, are dealer sales being collected in the contractor's system and included in the 72A report?	N/A
Ordering Information	6	Did the contractor demonstrate compliance with the Trade Agreement Act?	N/A	Industrial Funding Fee	19	For the past period of the contract, not exceeding five years, has the contractor submitted the IFF 90% or greater on-time?	Yes
	7	Did the contractor demonstrate that they comply with the scope of their contract?	Yes	ADMINISTRATIVE			
Participating Dealers	8	If there are participating dealers, are the dealers listed and current in the contract?	N/A	Novation/Change of Name	20	Has the contractor complied with Change of Name and/or Novation Agreement requirements?	N/A
	9	Is the contractor complying with Billing Responsibility clause G-FSS-913?	N/A	Central Contractor Registration (CCR)	21	Is the contractor registered with Central Contractor Registration (CCR)?	Yes
PRICE LISTS & GSA ADVANTAGE!				Administrative	22	Is the basic contract load information correct?	Yes
Price List	10	The pricelist being used by the contractor is the current approved pricelist?	Yes		23	Are the 72A Records located where the contract says they are?	Yes
Economic Price Adjustment (EPA)	11	Is the contractor complying with the Economic Price Adjustment Clause of the contract?	N/A		24	If a Commercial or Individual Subcontracting Plan is required, did the contractor meet the goals specified in the Individual Subcontracting Plan?	N/A
Modifications	12	Is the contractor being proactive in proposing to add and delete items from the contract?	N/A		25	Is the DUNS Number correct?	Yes
GSA Advantage!	13	Prices listed in GSA Advantage! Match those on the current approved pricelist or GSA Advantage! Update is in progress.	Yes		26	Is the contractor's Contact for Contract Administration information (address/phone/fax/email) correct?	Yes
EXPLANATION OF FINDINGS				27	The contractor reduced prices to customers effective January 1, 2004, to reflect the lower (0.75%) IFF rate.	Yes	
Additional Information:							

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